



## Minutes of HTHCT trustees' meeting

Held at 14 Denton Road, London N8 9NS, Wednesday 4<sup>th</sup> October 2016

### Present:

Sue Davidson (SD)  
Cllr Sarah Elliott (SE)  
Celia Greenwood (CG)  
Graeme Jennings (GJ)  
Sheila Kavanagh (SK)  
Liz Sich (ES)

### Apologies:

Cllr Natan Doron (ND)  
Benjy Lesser (BL)  
Kevin Pinnock (KP)  
Tom Willner-Reid (TWR)

Item	Action
1. Apologies: Received from Cllr Natan Doron, Kevin Pinnock, Benjy Lesser, Tom Willner-Reid	
2. Procurement process: Ahead of the LBH cabinet debate and decision on the preferred bidder, trustees discussed reaction of the community to the recommendation. SE reported back to say many people knew the process was not complete and that they hoped to influence the decision. ES said she was continuing to press LBH to supply as much detail as they	

<p>are legally able to, which may help to clarify many of the questions about what will happen to HTH that are currently being asked. ES, SK and ND will continue to answer questions on Facebook wherever possible. ES reminded trustees we are still governed by the confidentiality agreement which enabled us to take part in the evaluation of the community elements of the procurement.</p> <p>GJ and KP confirmed they can attend the cabinet meeting (public gallery).</p>	<p>GJ; KP</p>
<p>3. Role of HTHCT (immediate future)</p> <p>Although HTHCT's formal role in the procurement process is now at an end, trustees agreed that there still needs to be oversight of the community and heritage elements and proper engagement with the preferred bidder, alongside regular engagement with the community with the community.</p> <p>ES to ask LBH for an outline timetable after the cabinet meeting and ask that they urge the preferred bidder to, if successful, begin proper communication with the community as soon as possible.</p>	<p>ES</p>
<p>4. Role of HTHCT (longer term)</p> <p>CG commented that HTHCT is the only legal entity that also provides longevity and continuity and that there will continue to be a formal role relating to the heritage of HTH as it is refurbished.</p> <p>GJ suggested that we will need a new Memorandum of Understanding with LBH; agreed that we should draft it and with reference to the Trust's aims and objectives as a buildings preservation trust. ES will write a first draft and circulate to trustees.</p> <p>Future trustees: ES said that TWR intends to stand down at the AGM in</p>	<p>ES</p>

<p>November. SK commented that, now we are through the procurement process, recruitment from the wider community is essential. The HTHCT Memorandum of Association states that there should be a minimum of ten and a maximum of fifteen trustees.</p> <p>CG suggested we need another skills' audit to identify gaps; GJ agreed to undertake this.</p> <p>Once the skills' audit is completed, trustee vacancies to be agreed and advertised on the HTHCT website and social media.</p>	GJ
<p>5. Community governance at HTH</p> <p>Trustees discussed community governance models; all agreed that a formally-constituted trust with representation from a wide range of the community (e.g. youth groups, HTHCT, HTHAS, Neighbourhood Forum, residents' associations, faith groups, local traders) would be the most appropriate governance model to work with the future arts operator at HTH and the preferred bidder; it should also be able to hold them to account about the fundamental principles of the bid and community expectations.</p> <p>All to explore this model further; CG will send examples of similar organisations.</p> <p>ES to write to LBH, cc ward councillors and Cllr Strickland, to outline our thoughts re governance.</p>	CG ES
<p>6. Procurement meetings</p> <p>ES to draft a list of meetings attended by ES and GJ during the procurement process (from September 2015 onwards) to publish on website.</p>	ES
<p>7. Date of next meeting and AGM</p> <p>Wednesday 23 November is a possibility; ES to send round poll. Venue tbc.</p>	ES