

Summary of Minutes of HTHCT trustees' meeting

Held at Hornsey Town Hall, Wednesday 15th March 2017

Present:

Cllr Sarah Elliott (SE)
Celia Greenwood (CG)
Graeme Jennings (GJ)
Sheila Kavanagh (SK)
Kevin Pinnock (KP)
Liz Sich (ES) Chair
Lucy White (LW)

Apologies:

Sue Davidson (SD)
Cllr Natan Doron (ND)
Benjy Lesser (BL)

Item	Action
1. Apologies: Received from Sue Davidson, Cllr Doron, and Benjy Lesser	
2. The minutes of the trustees' meeting held on 9 th January 2017 were approved.	
3. Matters arising SK to double check with Charity Commission on the status of the redaction of items on the minutes that continue to be covered by the confidentiality agreement with LBH. Quality of the build: ES confirmed she had asked Saheeda Bowmer (SB) about this whose response was that it would be covered in planning. Trust history – 10 th anniversary this year; SK/SD to draft a narrative for the HTHCT website.	SK ES SK/SD
4. Co-option of new trustees Lucy White was unanimously co-opted to the Board; proposer GJ; seconder CG James Souter was unanimously co-opted to the Board; proposer SK; seconder KP. The Trust thanked them for their applications and welcomed them to the Board. ES will draft a biography for the HTHCT website and send it to Lucy and James before publishing; news announcement will be posted on the website and will also detail the recruitment process.	ES

<p>5. Update from LBH</p> <p>ES reported to trustees on 'phone conversation with Saheeda Bowmer (SB) on 8 March 2017.</p> <p>Key points as follows:</p> <p>SB confirmed to stay working on the project until at least January 2018. She will also be working on other projects.</p> <p>FAQs on the Community Use Agreement: ES had received a copy of the latest draft on 15th March and had circulated to trustees. ES to send trustee comments to SB.</p> <p>Community Use Agreement: ES confirmed that she had received the final version of the CUA and had circulated it to trustees. There remains confusion on which bidder entity is correct as FEC is referenced in three different ways on the Agreement. ES to clarify with SB.</p> <p>FEC comms: website expected soon but no dates confirmed. ES hopes to get more information from FEC at the meeting on 28th March. Trustees expressed their disappointment that the news about the appointment of MAKE architects had not been announced widely. All trustees felt it was important to explain what Historic England's At Risk listing of HTH means if nothing was done to the building.</p> <p>Arts' centre partner: FEC reported that negotiations are ongoing.</p> <p>Timing: planning currently scheduled for May/June 2017 but SB expects it to be late summer. Vacant possession/unconditional status is scheduled for January 2018.</p> <p>Middeys site: remains empty and is an eyesore. ES to raise this again with SB/LBH.</p> <p>Fixtures and fittings: trustees expressed concern about the state of and future of the fixtures and fittings, many of which were designed and made for HTH. ES to draft a note to SB and ward councillors expressing concern and circulate it to trustees. ES will also respond to the Hornsey Historical Society and say that we share their concern and interest and are actively pursuing this. ES to check Baxters report for the textile research report and also the inventory project undertaken by Andrew Sich.</p> <p>SB has undertaken to send the Trust the current inventory; ES to chase her for it. SB confirmed that Steve Amor is overseeing vacant possession.</p>	<p>ES</p> <p>ES</p> <p>ES</p> <p>ES</p> <p>ES</p> <p>ES</p> <p>ES</p>
<p>6. Draft memorandum of understanding with LBH for interim period (i.e. before doors to restored HTH are open)</p> <p>This was sent to LBH; Cllr Strickland had suggested regular review meetings.</p>	

<p>Cllr Strickland's office has been in touch to arrange a meeting; ES, SK and GJ to attend if possible. ES has sent possible dates to SK and GJ.</p>	<p>ES</p>
<p>7. Meeting with FEC, 28th March 2017, 7.00pm, Hornsey Town Hall This is confirmed; ES circulated a draft agenda as follows:</p> <ol style="list-style-type: none"> 1 Introductions 2 Trust background and recent role 3 Trust responsibilities and current role 4 FEC timetable and communications' strategy; milestones 5 Community engagement/other stakeholder groups 6 Arts partner 7 Working together 8 Future meetings <p>ES to draft a powerpoint presentation for the meeting. Refreshments to be provided (HTHCT can supply).</p>	<p>ES</p>
<p>8. AOB (a) Judicial Review by HTHAS: there was no update on this</p>	
<p>9. Date of next meeting: FEC meeting for all trustees: Tuesday 28th March, 7.00pm at HTH. Next trust meeting: date tbc but likely at end of April. ES to send round a doodle poll. ES expressed thanks to SK for stepping in while she was away.</p>	<p>ES</p>