



Company number: 06212771
Reg. charity number: 1133610

Minutes of HTHCT trustees' meeting

Held at Hornsey Town Hall, 1 March 2018

Present:

Sue Davidson (SD)
Celia Greenwood (CG)
Graeme Jennings (GJ)
Sheila Kavanagh (SK)
Benjy Lesser (BL)
Liz Sich (ES) Chair
Lucy White (LW)

Apologies:

Cllr Natan Doron (ND)
Cllr Sarah Elliott (SE)
Kevin Pinnock (KP)
James Souter (JS)

Item	Action
1. Apologies: Received from Cllrs Doron and Elliott, Kevin Pinnock and James Souter.	
2. The minutes of the last trustees' meeting held on 29 November 2017 were approved.	

<p>3. Matters arising</p> <p>ES confirmed that Celia and Lucy's contact details had been shared with Piers Read of Time+Space as agreed at the October meeting.</p> <p>Supper Room: there had been a number of representations about keeping the supper room and issue about its potential subdivision. Trustees queried whether it was listed as a principal room. This still needs to be resolved.</p> <p>There were no other matters arising.</p>	
<p>4. Project update</p> <p>ES reported that she had had a number of telephone conversations with LBH and Sarah Ward of Newington Comms/FEC. Sarah had provided an outline timeline for this year but trustees hoped that more detailed information would be forthcoming, particularly around further community engagement.</p> <p>According to LBH, the Section 106 negotiations were nearing completion after which there would be a six week period before the development went unconditional.</p> <p>BL asked why Section 106 had been delayed (original target date was end January 2018), whether there were still outstanding issues about CILS payments because the project had had to go to full planning; he suggested HTHCT asks LBH for reassurances about the Section 106 agreement and to confirm that there would be no amendments to the Community Use Agreement. GJ suggested it might be that FEC has to allow more budget to compensate residents for rights to light issues.</p> <p>Trustees agreed to seek a meeting with Bill Ogden, Head of Strategic Property at LBH.</p>	<p>ES</p>

<p>Forthcoming auction: ES had copied trustees into her correspondence with LBH regarding the auction of non-listed HTH items. Concerns still remain about this regarding the lack of detail provided by LBH:</p> <ul style="list-style-type: none"> (a) Absence of adequate stakeholder engagement ahead of the decision to go ahead. (b) Absence of a complete inventory of items (this was raised repeatedly by HTH in 2017 and by the Hornsey Historical Society. (c) Absence of any information how MAKE Architects proposals for using the items that are being retained by FEC. This includes the use of textiles. (d) No evidence that LBH has invited relevant heritage organisations such as The Theatres Trust, V&A to look at the items for proposed sale. (e) Rushed timescale for the auction; trustees could not understand why purdah ahead of the local elections on 3 May would affect the auction). (f) Reassurances needed that the auction list had been checked against the conservation reports (Baxters, Donald Insall) and the specialist reports (such as that by Charcoal Blue). <p>Trustees agree to respond to Bill Ogden's last email formally and cc it to FE, MAKE, Time+Space, Cllrs Strickland and Arthur, and the Hornsey Historical Society. ES to draft the letter asap and also prepare a statement for the website to post if we feel necessary.</p> <p>GJ to check with MAKE Architects about the progress of their plans to integrate existing fixtures and fittings and some of the contents.</p>	<p>ES</p> <p>GJ</p>
<p>5. Steering group: ES had asked Sarah Ward about progress on this and she confirmed that it hasn't moved forward.</p> <p>Trustees agreed to raise this at the next meeting with FEC and LBH.</p> <p>Trustees agreed with GJ's suggestion that it should comprise the proposed</p>	

<p>CUA steering group but should be convened ahead of the developer starting work on HTH.</p> <p>Meeting with FEC: Trustees agreed to ask FEC, MAKE and Time+Space to the next meeting either w/b 26 March or w/b 9 April. ES to send a range of dates to Sarah Ward. Agenda items should include plans for community and stakeholder engagement, market research on audiences for arts centre, and the steering group.</p>	<p>ES</p>
<p>6. HTHC future role</p> <p>Trustees resolved unanimously that the name of Hornsey Town Hall Creative Trust should be changed to Hornsey Town Hall Trust. ES to start the process with the Charity Commission and Companies House.</p> <p>Trustees also agreed that the given the progress of the HTH project, there was now an appropriate opportunity to look at the structure of the board. It was felt that, given two ward councillors would be on the HTH steering group, trustees should consider amending the Memorandum and Articles of Association and invite LBH to nominate one Haringey councillor. This would give the HTH project borough-wide focus. CG reported that this had worked very well at Hampstead Town Hall. Trustees agreed that the most appropriate time to make a decision about co-opting/recruiting other trustees was once Cllrs Doron and Elliott had left the board. ES noted that, previously, LBH had nominated councillors in June every year.</p> <p>SK noted that an EGM might have to be called to change the Memorandum and Articles of Association.</p> <p>ES reported that she had had an enquiry on 1 January 2018 about joining the board from Dr Steven Berryman; she had replied to his enquiry saying we would let him know when the Trust was recruiting.</p>	<p>ES</p>

<p>7. Literary Festival</p> <p>SD and SK have suggested to Piers Read that an annual Haringey Literary Festival should take place, the first of which should coincide with the opening of HTH. SD and SK wanted to check trustees felt there were no conflicts of interest with board members (none were recorded). Trustees were enthusiastic about the idea. SD and SK to continue to pursue this independently of the HTHCT board with Piers Read.</p>	
<p>8. AOB</p> <p>Lucy White informed trustees that, after twelve years working at Sadler's Wells, she had decided to go freelance as an arts marketing consultant. ES and LW to liaise about updating website copy when appropriate.</p> <p>Trustees agreed to write a letter of thanks to Cllr Claire Kober for her support for the principle of an arts and community space at HTH, as well as its full restoration. ES to draft and circulate to trustees.</p>	<p>ES/LW</p> <p>ES</p>
<p>9. Date of next meeting</p> <p>ES to contact Sarah Ward for a meeting either w/b 26 March or w/b 9 April and will then liaise with trustees to arrange.</p>	<p>ES</p>